

Classroom Checklist for those working with Children and Young People with a Vision Impairment



Low Incidence Needs

	In place	Need to implement
Classroom Organisation		
1. Keep layout the same or inform pupil if furniture is moved.		
2. Lighting should be appropriate for the pupil e.g. blinds, working bulbs, natural light. (See Vision Profile for the specific pupil)		
3. Obstacles kept to a minimum e.g. chairs to be tucked in, bags to be out of the way.		
4. Equipment well organised and kept in designated places and labelled.		
Position of Pupil		
1. Correct seating position e.g. in terms of table position and position to the board (See Vision Profile).		
2. Negotiated arrangement in place with pupil to take responsibility for moving into correct position when necessary.		
Points for Classroom Staff		
1. Stay still when talking.		
2. Call the pupil by name when asking a question.		
3. Avoid standing in front of windows.		
4. Ascertain if the pupil can see something by a question to extract information rather than 'Can you see this?'		
5. Rather than point at objects or displays tell them what you are referring to.		
SMART boards		
1. Use a dark pen (blue or black pen).		
2. Verbalise what is written on the board or any display boards that you refer to.		
3. Write clearly on the board.		
4. Some pupils require copies of work displayed on the board (See the Vision Profile).		
Display		
1. Use matt laminate on displays or resources.		
2. Provide copies of display board teaching information where appropriate (Photo on iPad or colour copy).		

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